



**Facility/Field Rental Agreement**

Date of Application: \_\_\_\_\_

Applicant/Responsible Party: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Intended Use of Facility: \_\_\_\_\_ Anticipated Number Attending: \_\_\_\_

Date(s) Requested: \_\_\_\_\_

Start Time (include set-up time): \_\_\_\_\_ End Time (include clean-up time): \_\_\_\_\_

Equipment/Services Needed: \_\_\_\_\_

Field Lights (Please Circle One): Yes or No

Fields/Facility Area Requested

<u>Areas</u>	<u>Fees</u>	<u>Time for Shelter</u>
_____ J.Y. Monk Shelter	_____ Half Day \$25-(Residents) /\$40-(Non-Residents)	_____ 2pm-8pm
_____ Athletic Park Shelter		_____ 8am-2pm
	_____ Full Day \$40 -(Residents)/ \$55- (Non-Residents)	
_____ Bud Avery	_____ \$10/hr-Field Rental (No lights)	
_____ Babe Ruth	_____ \$20/hr- (Residents)/ \$30/hr- (Non-Residents) Field Rental +Lights	
Soccer Complex*	Please contact Farmville Parks & Recreation for S.C. prices & for field prep on baseball fields	

Total Fee Due: \_\_\_\_\_

**Facility/Field Rental Information, Rules and Regulations for Use of Facility Agreement**

- Alcohol and/or drugs are not permitted on the premises.
- Smoking is not allowed on or near the field/facility.
- The responsible party will be charged an additional hourly or flat rate fee if they go over their designated time\* (Will be up to the Parks & Recreation Department.)
- Must abide by town noise ordinance.
- Please use designated parking lots.
- Please clean up all trash/debris on & in the facility/field.
- Responsible parties are responsible for cleaning rental space during the time facility/field is rented. All food, utensils, cups, & plates must be placed in receptacles. Please make sure garbage bags are placed in outdoor trash receptacles or outside rolling trash cans.
- If lights were not requested, the curfew for parks is dusk.
- Please DO NOT Play on wet/muddy fields. Farmville Parks & Recreation has the right to cancel or postpone due to inclement weather.
- Please DO NOT Remove bases from the fields.
- Tennis courts, playground equipment, and/or shelters are not assumed to be reserved with field.
- Please no pets on the field.
- If planning to hang or attach any decorations, you must receive approval from the Parks & Recreation Department PRIOR to your event.
- If using bounce house equipment, the individual or responsible party must provide a generator.

**We will not issue a refund for any reason, unless the facility/field is not able to be used due to the act of nature. (Determined by the Parks & Recreation Department.) In the event of inclement weather, the Parks & Recreation Department may honor a request to reschedule for another date or issue a credit on account if give 48 hours' notice before the beginning of the rental time.**

The above individual/responsible party agrees:

-To the indemnify the Town of Farmville & hold it harmless from ALL damages, injuries, liabilities, losses & expenses incurred by any person or party in any way from the individual/responsible party's use of the park (facility and/or park).

-To also release the Town from all damages, injuries, liabilities, losses & expenses that may incur by the individual/responsible party in any way from the use of facility/field & equipment.

I have read & fully understand & agree to the Farmville Parks & Recreation Facility/Field Agreement.

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Farmville Parks & Recreation signature

\_\_\_\_\_  
Date